

# Researcher Recruitment

## Rapid Cycle Evaluation for the VVOB

The Research Base is an international research consultancy based in the United Kingdom. We provide research, market intelligence and evaluation services to a range of clients operating in the fields of education and skills, third sector/international development and business. Our clients consist of education providers, national and international charities, governments and multinational businesses. For further information, please visit: <http://www.theresearchbase.com>

The Research Base is currently carrying out a Rapid Cycle Evaluation of the project 'Leading, Teaching and Learning Together in Secondary Education in Rwanda' for the VVOB ((Flemish Association for Development Cooperation and Technical Assistance). VVOB's motto "Education for Development" reflects its overall objective: "to contribute to poverty reduction and to a fairer world with increased opportunities for all". The organisation's main aim is "to sustainably improve the quality, efficiency and effectiveness of education and training in developing countries".

The evaluation is being implemented across fourteen schools within fourteen districts in Rwanda. The Research Base requires assistance from two local researchers, to deliver face to face interviews.

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## Role and Responsibilities

We require two local researchers to work with us in delivering interviews in Rwanda. A two-day training workshop will be provided. This will focus firstly on general field research ethics, conduct and methodology and secondly on the specifics of this evaluation's requirements.

The local researchers will be required to contact interviewees to establish a time for interview. The number of interviews is still to be confirmed. These interviews will be carried out between February 2019 and September 2021 and all interviews will be carried out in person by the local researchers at a time suitable for the schools. We expect that interviews will last approximately 30 minutes. Key themes in the interviews are likely to include the value of the different aspects of the project, the self-reported impact of the project on interviewees, and suggestions for improvement.

Researchers will be required to report regularly on their progress to The Research Base, allowing any questions to be answered and issues to be raised.

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## Researcher Specification

As capacity development is a central part of this project, this position is suitable to early career researchers seeking hands-on experience of data collection and fieldwork and who will benefit from the training opportunities that the project provides. However, the position is also open to more experienced researchers. The table below clarifies the applicant requirements, including both essential and desirable criteria.

Local Researcher Criteria	
Essential	<ul style="list-style-type: none"> <li>University qualification.</li> </ul>

Local Researcher Criteria	
	<ul style="list-style-type: none"> <li>• Experience in conducting qualitative interviews, especially face to face</li> <li>• An understanding of research ethics.</li> <li>• Fluency in English and Kinyarwanda.</li> <li>• Excellent communication skills.</li> <li>• Access to a laptop or computer with internet access; and access to a recording device or suitable computer application with which to record interviews. Access to a telephone.</li> <li>• Availability for the full period of the research.</li> </ul>
Desirable	<ul style="list-style-type: none"> <li>• Currently studying for or recently completed postgraduate qualification.</li> <li>• Experience in undertaking monitoring and evaluation/ working in the international development sector.</li> <li>• Experience in translating between English and Vietnamese.</li> <li>• Ability to demonstrate local knowledge and understanding.</li> <li>• Knowledge of the VVOB and its work.</li> <li>• Fluency in French/Local languages</li> </ul>

## Remuneration

Researchers will be remunerated at GBP £75.00 per day worked. Each day is equal to eight hours and approximately twenty four days over three years will be required from each researcher. This will comprise:

- Two days per researcher for initial training and project briefing, commencing 22nd October 2018. Half a day training update in February 2020 (date to be confirmed) and half a day training update in September 2021 (date to be confirmed)
- Seven days per researcher for the interviews each year. Interviews are to be delivered in 14 schools (five interviews per school) during February 2019, 14 schools during February 2020 and 14 schools during September 2021.

Researchers will be required to generate an invoice on completion of the interview period for each year and after the delivery of acceptable data. Invoice templates can be provided on request and invoices will be paid by international bank transfer within 30 days of receipt. Travel costs that have been approved by The Research Base will be covered. Any phone costs will be claimable upon submission of receipts.

As well as being remunerated at competitive rates, researchers will receive a letter of recommendation from The Research Base, following successful delivery of the project, to facilitate future employment.

## To Apply

Please email your CV and a cover letter of no more than one A4, as well as the names and contact details of two referees (either at your university or from previous employers) to [info@theresearchbase.com](mailto:info@theresearchbase.com) by 17:00 GMT on Tuesday 9th October 2018.

Please state the project reference in the email heading: VVO001 Rwanda. Please also confirm in your application that you will have access to a laptop, internet, telephone and recording device.

Selected researchers will be interviewed by Skype on either Friday 12th October or Monday 15th October.